

# ANDERSON MOORE

BUSINESS SALES - VALUATIONS - MERGERS

From: Mr/Mrs/Miss/Ms/Dr/Other

Full Name

Company Name and  
Address inc. Postcode  
(or home address if  
enquiring in a personal  
capacity)

To: Anderson Moore  
10 Skein Road  
Andover  
Hampshire  
SP11 6WX

Dear Sirs

BUSINESS REF ..... ENQUIRY FORM AND CONFIDENTIALITY AGREEMENT

I/we wish to register interest in the above business. I/we undertake both to you and the vendors that:

1. All information provided will be treated as strictly confidential and that all reasonable precautions will be taken to ensure such confidentiality.
2. No approach will be made by me/us or our agents or representatives to customers, tenants, staff or suppliers of the company without the express written authority of the vendors.
3. Any information provided will be used only for evaluating the business with a view to purchase.
4. Any information provided will only be disclosed, if necessary, to our officers, employees and professional advisers or bankers who are required to receive and consider the information and provided that such officers, employees and advisors are aware of and accept the strict provisions of this undertaking.
5. I/We acknowledge this introduction and therefore any request for information or offer made will be addressed through the introducer, Anderson Moore.
6. The accuracy of any information provided on the business will be for me/us to establish.
7. Any offer to acquire or purchase the business will be made in writing (which may include email) directly to Anderson Moore.
8. The provisions of this letter shall cease twenty-four months from the date of this letter. Any breach of confidence will be vigorously pursued by Anderson Moore or their client and that this notice of interest and confidentiality undertaking is to be governed and construed in accordance with English Law.
9. I/we hereby accept the above terms and conditions. I/we understand that Anderson Moore may request further details from me/us before releasing information and I/we agree to any reasonable such requests.

Signed

Position

Date

Mobile or Direct Dial Tel. No.

Direct email Address:

Please send this completed form by email to [keith@andersonmoore.co.uk](mailto:keith@andersonmoore.co.uk) or post to the office address at  
10 Skein Road, Andover, Hampshire SP11 6WX