



**Fire Protection
Association**
Fire and Risk Services

Business Continuity Services



- Software toolkit implementation
- Business Impact Analysis facilitation
- Advice and moderation of plans
- Stress testing

THE UK's NATIONAL FIRE SAFETY ORGANISATION
Protecting people, property, business and the environment

Business Continuity

Government statistics show that 20% of UK businesses suffer a major disruption every year and of those 80% close within 18 months. Threats include fire, flood, terrorism, pandemics, theft and fraud but, no matter what the cause, good business continuity planning can reduce overall losses significantly.

Encouraging and assisting businesses to develop business continuity plans is an activity that FPA is actively involved in. The benefits of having a business continuity plan include:

- Safeguarding your business, its people and assets
- Developing a clearer understanding of how the organisation works, where it is vulnerable to a crisis and minimising the impact of a crisis
- Protecting the reputation of the business and being seen to be an organisation that is in control despite adverse circumstances
- Reduction in the cost of any disruption by having planned for how to manage it in advance

Whilst business continuity is designed to be able to help organisations react to the consequences of any sort of disruptive event, it is more pragmatic to base planning on an assessment of the risks you actually face. For example the UK Government has determined some generic challenges to consider when carrying out business continuity planning:

- Large scale temporary absence of staff
- Denial of site or geographical area (fire, flood, terrorism etc)
- Loss of mains electricity
- Disruption to transport
- Loss of mains water and sewerage
- Loss of availability of oil and fuel
- Loss of telephone/mobile phone communications

ROBUST

ROBUST is a business continuity planning software toolkit, the development of which has been financed through RISC Authority, a scheme annually financed by a group of UK Insurers and administered by the Fire Protection Association.

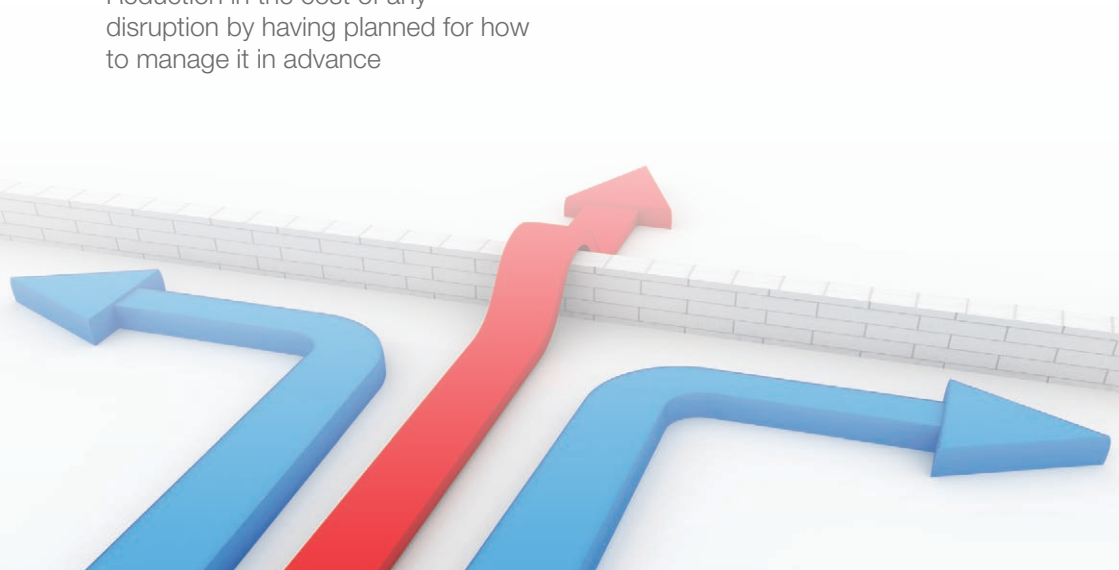
ROBUST is designed to help the user create and maintain a business continuity plan. When disaster strikes the Incident Management Plan (IMP) module will produce an all encompassing report to lead the user and their teams through each aspect of the recovery process providing them with the information and guidance necessary to return to normal operation.

The software is available to download, free of charge from <https://robust.riscauthority.co.uk/>

Our Services

Whilst the ROBUST software is available to download free of charge and has been designed to be used with modest effort, we offer a fee-based consultancy service to assist users in ROBUST implementation.

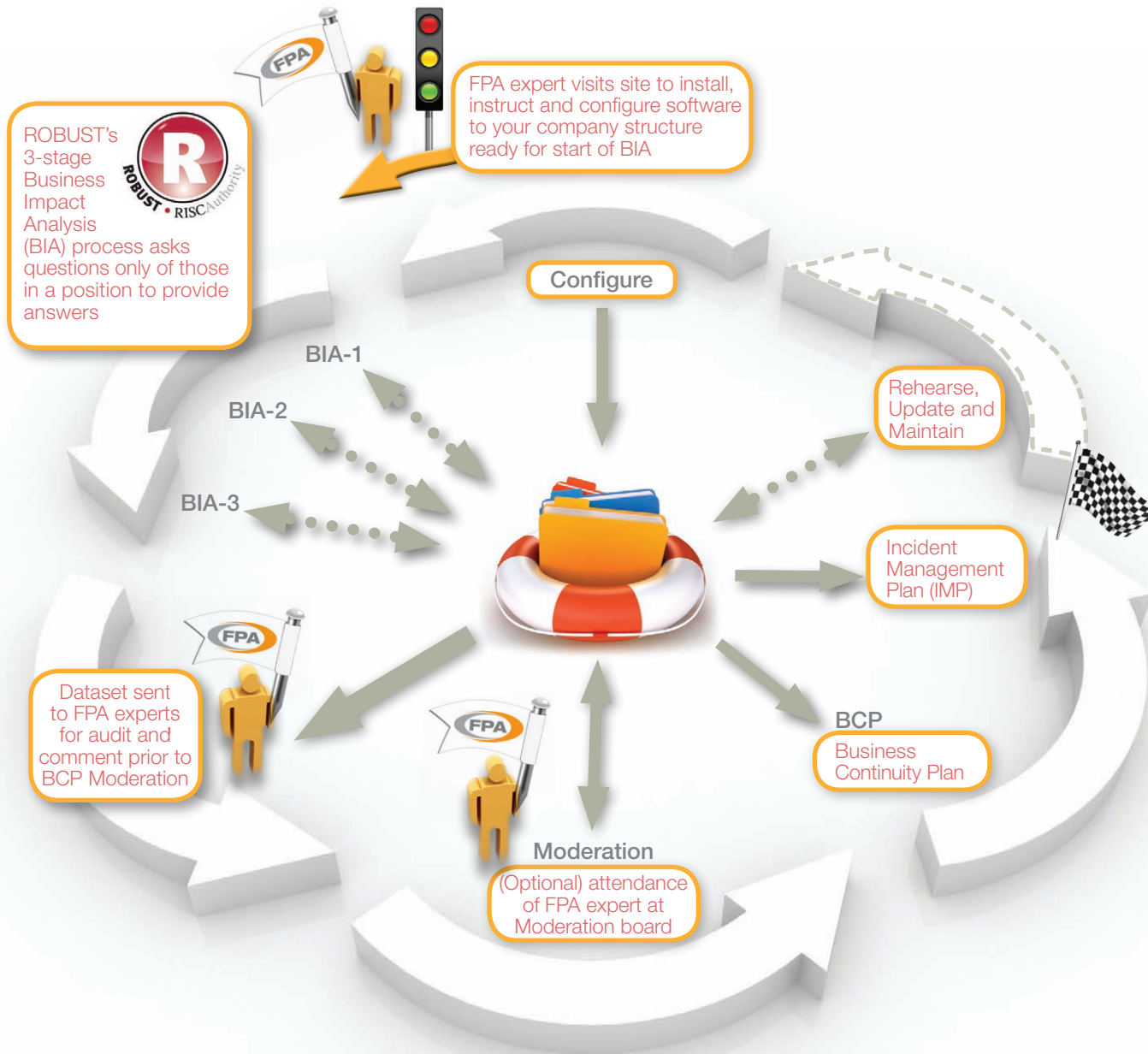
Our expert consultants can facilitate the implementation of ROBUST into small and medium sized enterprises by assisting with Business Impact Analysis, helping to use the software and stress-testing contingency plans with mock scenario exercises.



The 'FPA Assisted' BCP Service

Assisted BCP Benefits

- **FPA** experts configure software to your company structure
- In-house resources used for data gathering making this the most **COST EFFECTIVE** solution possible
- **FPA** experts audit the BCP to ensure quality
- Your organisation develops and retains Business Continuity expertise
- **FPA** provides ongoing telephone support throughout the process
- Delivers a BCP that is meaningful to your business and maintainable by your own staff giving it the best opportunity to be of value when disaster strikes



ROBUST

- Simple painting by numbers approach
- Optimises effort
- Compatible output (Word)
- FREE software
- Insurer endorsed
- Over 4000 downloads

OUTPUTS

- Critical activities identified and ranked
- High dependency resources highlighted
- Simple 'what-if' scenario test tool
- Updateable and testable
- Accessible
- Key contacts list
- Battle box inventory
- Supporting documents instantly to hand
- **IMMEDIATELY OF BENEFIT FOLLOWING A DISASTER**

Business Continuity Planning may seem complex but a little help goes a very long way

By basing your business continuity plan around the **ROBUST** package you can be assured of:

- Regular updates and improvements to the software free of charge
- On-going support from the Fire Protection Association
- Knowledge that this software has been specifically developed by insurers for their SME customers

In business continuity management (BCM) terms, the **ROBUST** process is only part of the journey to creating a wholly resilient business. There are many elements to it, but having undertaken the essential Business Impact Analysis you will have an awareness of where your company's vulnerabilities lie and be in a position to reduce risk by putting appropriate protections and mitigations in place.



Where shortcomings in the protection of key Activities and the Resource on which they depend are identified, specialist advice may be required from i.e. your IT provider. The protection measures adopted will be dependent upon the type of equipment, skillsets or process under consideration. Where these cannot be internally resolved, a Business Continuity Consultant, specialising in your area of business, will be able to provide solutions based upon your company's population of the ROBUST software.

A Business Continuity Plan is critical to meeting one of the key remits of any Managing Director, to protect the business for which they are responsible. **ROBUST** and its outputs provide a key management tool for the through life measurement of your risks.

One of the best sources of business continuity advice that may be instantly available to you is your insurer who will commonly have specialist teams dedicated to supporting their customers.



**Protect your business
with ROBUST - The *FREE*
Business Continuity Toolkit**

**DOWNLOAD NOW
FOR FREE AND CONTINUED USE**



<https://robust.riscauthority.co.uk>



For more information on FPA 'assisted' BCP Service please contact us on **businesscontinuity@thefpa.co.uk**

RISK INSIGHT, STRATEGY AND CONTROL AUTHORITY
Reducing insurable risk through research, advice and best practice

MEMBER OF
FPA Fire Protection Association



**Fire Protection
Association**
Fire and Risk Services

The FPA offer a comprehensive range of services to help protect your organisation and help you meet your fire safety and business resilience obligations. Contact us to discuss fire risk assessments, fire safety and risk management advice.

How to contact the FPA for independent and impartial business continuity advice:

Call us on:

01608 812 529

Email us at:

businesscontinuity@thefpa.co.uk

Online at:

www.thefpa.co.uk



INVESTOR IN PEOPLE

The FPA Technical Division offers a unique blend of engineers, scientists and consultants with extensive experience in all sectors, providing a comprehensive range of practical, high integrity services tailored to your requirements.

